

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
SPECIAL MEETING, EXECUTIVE SESSION AND REGULAR MEETING

DATE: January 27, 2011

TIME: Special Meeting, Executive Session 6:30 p.m.
Regular Meeting 7:00 p.m.

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. SPECIAL MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Adoption of the Special Meeting Agenda

Motion _____ Second _____ Vote _____

II. CALL FOR EXECUTIVE SESSION

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Special Meeting for:

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2011 Interest-based Negotiation (IBN) process.

Motion _____ Second _____ Vote _____

III. RECESSING OF SPECIAL MEETING FOR EXECUTIVE SESSION

IV. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S. §38-431.03 unless pursuant to specific statutory exception.

IV. EXECUTIVE SESSION – GENERAL FUNCTION (continued)

C. Discussion under A.R.S. §38-431.03 – A.5

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2011 Interest-based Negotiation (IBN) process.

V. RECESSING OF EXECUTIVE SESSION

VI. REGULAR MEETING – GENERAL FUNCTION

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Regular Meeting Agenda

It is recommended that the Governing Board adopt the Regular Meeting Agenda.

Motion _____ Second _____ Vote _____

E. Approval of the Minutes

1-6

It is recommended that the Governing Board approve the Minutes of the January 13, 2011 Special Meeting, Executive Session (Confidential), and Regular Meeting (all Governing Board Members were in attendance).

Motion _____ Second _____ Vote _____

F. Current Events: Governing Board and Superintendent

A Cactus Wren student will demonstrate a mathematics concept that aligns with the newly adopted Mathematics Program Guide.

G. Special Recognition

- Special Recognition of teachers who have achieved National Board Certification, the most prestigious credential a teacher can earn: Emily Church, Shaw Butte; Elena Dowers, Moon Mountain; Beth Perry, Sunnyslope; and Marlene Olson, Sunnyslope. Special Recognition of teachers who have renewed their National Board Certification Certificate: Nancy Lehmann, Ocotillo; Jill Miraz, Ocotillo; and Deborah Waldenberger, Maryland.
- Presentation of a check to Washington Elementary School District for participation in the Arizona Public Service Peak Solutions program from June 1, 2010 through September 30, 2010. The program requires the District to reduce electrical load during peak times as agreed upon and when requested by APS. This program was coordinated through Converge, Incorporated. Mr. John King from Converge will present a check to the district in the amount of \$3,183.00.

H. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion).
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion).

VI. REGULAR MEETING – GENERAL FUNCTION (continued)

I. It is recommended that the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

VII. CONSENT AGENDA

- *A. Approval/Ratification of Vouchers 7
The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.
- *B. Personnel Items 8-10
Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.
- *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 11
1. Chuck and Nancy Smith donated Walmart gift cards with a total value of \$500.00 for the benefit of students and their families at Sunnyslope School.
2. Lowe's Toolbox for Education donated a check in the amount of \$2,350.00 to purchase picnic tables for the benefit of students at Sunset Elementary School.
3. Campos School Portraits donated a fall school pictures commission check in the amount of \$564.00 for the benefit of students at Ironwood Elementary School.
- *D. Out-of-State Travel 12-15
1. Kathy Ann Ditsch, Routing Supervisor; Linda Campbell Mehrdad, Router; and Audrey Mae Alexander, Director of Transportation submitted a request to attend the Edulog Training Conference, March 28-31, 2011, in Las Vegas, NV, at no cost.
2. Linda Fischetti, Saint Simon and Jude School teacher, submitted a request to attend the 59th NSTA National Conference on Science Education, March 9-12, 2011, in San Francisco, CA, at a cost of \$1,652.00.
3. Lisa Ehlers and Valerie Miles, Northwest Christian School technology teachers, submitted a request to attend the CUE: Computer Using Educators conference, March 16-19, 2011, in Palm Springs, CA, at a cost of \$1,576.00.
- *E. Award of Contract – RFQ No. 10.032, Architectural Services 16-17
- *F. Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium of Schools (GPPCS) and Strategic Alliance for Volume Expenditures (SAVE) 18-19
- *G. Extension and Renewal of Annual Contracts for Specified Goods and Services 20-21
- *H. Resolution to Authorize Waiver of Service of Process 22-23

VIII. ACTION / DISCUSSION ITEMS

- A. Work Furlough (Dr. Susan J. Cook) 24-25

Motion _____ Second _____ Vote _____

VIII. ACTION / DISCUSSION ITEMS (continued)

- B. Discussion, Consideration and Possible Approval to Designate Hearing Officers to Hear All Student Expulsions During 2011 and to Utilize Hearing Officers Qualified to Hold Expulsion Hearings (D. Rex Shumway) 26

Motion _____ Second _____ Vote _____

IX. INFORMATION/ DISCUSSION ITEMS

- A. 2010 Accountability Update - Assessment Report: Part Three (Janet Sullivan) 27-53
- B. Truancy Update (John Shikany) 54-59

X. FUTURE AGENDA ITEMS

XI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGEMENTS

XII. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES:

As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board on an item which is on the agenda may be granted permission to do so by completing an AUDIENCE PARTICIPATION form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

**GOVERNING BOARD MINUTES: SPECIAL MEETING, EXECUTIVE SESSION, AND
REGULAR MEETING**

2010-2011

January 13, 2011

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. SPECIAL MEETING – GENERAL FUNCTION**A. Call to Order and Roll Call**

Mrs. Lambert called the meeting to order at 6:30 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mr. Chris Maza.

B. Adoption of the Special Meeting Agenda

A motion was made by Mr. Adams to adopt the Special Meeting Agenda. The motion was seconded by Mr. Maza. The motion carried.

UNANIMOUS**II. CALL FOR EXECUTIVE SESSION**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5

UNANIMOUS

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Special Meeting for:

A.5 – Discussion or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the Board's interests for the 2011 Interest-based Negotiation (IBN) process.

A motion was made by Mr. Adams to call for an Executive Session. The motion was seconded by Ms. Graziano. The motion carried.

III. RECESSING OF SPECIAL MEETING FOR EXECUTIVE SESSION**IV. EXECUTIVE SESSION – GENERAL FUNCTION****A. Call to Order and Roll Call****B. Confidentiality Statement**

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.5

A.5 – Discussion or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the Board's interests for the 2011 Interest-based Negotiation (IBN) process.

V. RECESSING OF EXECUTIVE SESSION FOR REGULAR MEETING

January 13, 2011

VI. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

Mrs. Lambert called the meeting to order at 7:00 p.m. Governing Board members constituting a quorum were present: Mrs. Tee Lambert, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mr. Chris Maza.

B. Organization of the Board

Mrs. Lambert reviewed the duties of the President and Vice President. Mrs. Lambert asked for nominations for the position of President of the Washington Elementary School District Governing Board. Mr. Adams nominated Mr. Chris Maza as Governing Board President. Mr. Maza accepted the nomination and stated his reasons for wanting the position. Mr. Adams, Ms. Graziano, Mr. Jahneke, Mrs. Lambert, and Mr. Maza voted aye for Mr. Maza. Mr. Maza was elected Governing Board President by a 5-0 vote.

Mr. Maza asked for nominations for the position of Governing Board Vice President. A motion was made by Ms. Graziano to nominate Mr. Aaron Jahneke for Vice President of the Washington Elementary School District Governing Board. Mr. Adams, Ms. Graziano, Mr. Jahneke, Mrs. Lambert, and Mr. Maza voted aye for Mr. Jahneke. Mr. Jahneke was elected Governing Board Vice President by a 5-0 vote.

C. Moment of Silence and Meditation

Mr. Maza called for a moment of silence and meditation.

D. Pledge of Allegiance

Mr. Maza led the Pledge of Allegiance.

E. Adoption of the Regular Meeting Agenda

UNANIMOUS

A motion was made by Mrs. Lambert to adopt the Regular Meeting Agenda. The motion was seconded by Ms. Graziano. The motion carried.

F. Approval of the Minutes

UNANIMOUS

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the December 9, 2010 Regular Meeting and Executive Session (Confidential). The motion was seconded by Mrs. Lambert. The motion carried.

G. Current Events: Governing Board and Superintendent

Mr. Adams shared that he enjoyed visiting the principal and staff at Sunburst Elementary School. Mr. Adams stated that they have a wonderful campus and morale is high.

Mr. Adams shared that he enjoyed attending the ABEC Annual Legislative Connection Luncheon on January 12, 2011, with Dr. Susan J. Cook, Superintendent, Dr. Lyn Bailey, Assistant Superintendent of Administrative Services, and Ms. Janet Sullivan, Assistant Superintendent of Academic Services. Mr. Adams advised there were a large number of legislators and superintendents in attendance.

Ms. Graziano shared that she enjoyed attending the following events:

- Alta Vista Elementary School – Music Program
- Sunset Elementary School – Holiday Band/Strings Concert
- John Jacobs Elementary School – Band/Strings Winter Concert
- PLC Meeting for instrumental music teachers
- Washington Elementary School District Annual Spelling Bee

Ms. Graziano shared that she enjoyed attending the Arizona School Boards Association (ASBA) Annual Conference on December 15-17, 2010, which was very informative.

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Ms. Graziano thanked the following schools for sending their artwork to be displayed in the Board Room: Arroyo, Ocotillo, Washington, Sahuaro and Desert View Elementary Schools.

Ms. Graziano shared that she enjoyed reading the BEGIN newsletter, as well as all of the school newsletters.

Mrs. Lambert wished everyone a Happy New Year.

Mr. Maza also wished everyone a Happy New Year and acknowledged Mrs. Bev Kraft, former Washington Elementary School District Governing Board member and past president, who was in attendance.

Mr. Maza thanked the District for providing security for the Governing Board meetings, especially in light of the recent incident at a Florida Governing Board meeting.

Dr. Cook acknowledged Mrs. Lambert for her leadership of the Governing Board the past two years and presented her with a token of appreciation, a personalized gavel, from the Governing Board members and Administration.

Dr. Cook introduced Ms. Janet Sullivan, who in turn introduced Ms. Joy Metcalf, 8th grade teacher at the Cardinals Academy. Ms. Metcalf introduced Ms. Jo Ann Brass, Program Coach, her students, Michael Perez and his father, Miguel Perez, and Monica Gonzales and her mother, Renee Gonzales. The students used algebra tiles, a math manipulative tool, to visually represent mathematical concepts. Michael and Monica were presented with a certificate, mathematics book, and a pencil holder with a ruler, calculator and pencils.

H. Special Recognition

Dr. Cook recognized Bindika Darjee, a refugee from Bhutan and a 6th grade student at Maryland School. Bindika was selected as one of the ELL Student Success Stories in Arizona and honored at the OELAS Conference on December 10, 2010. Dr. Cook introduced Ms. Sue Brown, Assistant Principal at Maryland School. Ms. Brown introduced Bindika, her mother and sisters, Principal Ann Roberts, and Bindika's teacher, Ms. Vermilion. Ms. Zlata Kovacevic, Refugee Coordinator, provided a brief family history. Bindika received a certificate and a book.

I. Public Participation

There was no public participation.

J. Approval of the Consent Agenda

UNANIMOUS

Ms. Graziano requested that Item *VII.H. – Second Reading and Adoption of Proposed Amended Board Policies GBB – Staff Involvement in Decision Making and GCU – Professional Staff Memberships in Professional Organizations (Dues-Paying Employee Organizations) be pulled from the Consent Agenda for separate consideration.

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mrs. Lambert. The motion carried.

VII. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

UNANIMOUS

Approved and ratified the vouchers as presented.

***B. Personnel Items**

UNANIMOUS

Approved the personnel items as presented.

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***C. Public Gifts and Donations**

UNANIMOUS

Approved the public gifts and donations as presented.

1. The Green Schoolhouse Series donated a gift card to Toys R Us with a value of \$810.00 for the benefit of students and their families at Orangewood School.
2. The Green Schoolhouse Series donated a gift card to Toys R Us with a value of \$810.00 for the benefit of students and their families at Roadrunner School.
3. Rodel Charitable Foundation donated a check in the amount of \$6,040.00 to be used for the MAC-Ro Math Program assemblies and student incentives for the benefit of participating students at Desert View, Mountain View, Shaw Butte, and Sunnyslope Schools.
4. John C. Lincoln Health Network and the Lincoln GIVES Committee donated a check in the amount of \$2,925.00 to fund the Student of the Month recognition program at Sunnyslope School.
5. The medical staff at John C. Lincoln Hospital donated a check in the amount of \$2,500.00 to be used for the benefit of students at Sunnyslope School.
6. Washington Education Foundation donated a check in the amount of \$1,000.00 to be used for the benefit of students and teachers at Royal Palm Middle School as a result of Royal Palm contributing the most donations per capita to United Way.
7. The Phoenix Suns donated tickets with a value of \$688.75 for eighth grade students at Palo Verde Middle School.
8. Stacy Wieser donated a check in the amount of \$1,000.00 to be used for the benefit of students at Orangewood School and Palo Verde Middle School.

***D. Out-of-County/State Field Trips**

UNANIMOUS

Approved the out-of-county/state field trips as presented.

1. Barbara Newman, Mountain Sky Junior High School, submitted an out-of-county/state field trip request to Marana High School, Tucson, AZ, January 28-29, 2011, for 7th and 8th grade students at a cost of \$225.00.

***E. Adoption of Resolution Authorizing the Execution of Warrants Between Board Meetings**

UNANIMOUS

***F. Submission of the Arts in Education – Professional Development for Arts Educators Grant on Behalf of the District in an Amount Not to Exceed \$350,000.00**

UNANIMOUS

***G. Second Reading and Adoption of Proposed Amended Board Policies BDA – Board Organizational Meeting and BDB – Board Officers**

UNANIMOUS

***H. Second Reading and Adoption of Proposed Amended Board Policies GBB – Staff Involvement in Decision Making and GCU – Professional Staff Memberships in Professional Organizations (Dues-Paying Employee Organizations)**

3-2 AYE

Ms. Graziano asked for clarification for the following items:

- GBB – Sole Representation – if “membership of an employee organization should drop below the 50% plus one threshold, the Governing Board would reconsider sole representation status” – when would this occur? Mr. Maza responded that this would occur at the time of the annual assessment.

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- GCU – “Employees shall not use regular duty time for the purpose of conducting employee organization business.” Does this include time attending IBN meetings? Mr. Maza advised that this did not apply for IBN business meetings.

A motion was made by Ms. Graziano that the Governing Board approve the Second Reading and Adoption of Proposed Amended Board Policies GBB – Staff Involvement in Decision Making and GCU – Professional Staff Memberships in Professional Organizations (Dues-Paying Employee Organizations). The motion was seconded by Mr. Jahneke. The motion carried 3-2. Mr. Adams and Mrs. Lambert voted Nay.

VIII. ACTION / DISCUSSION ITEMS

A. Ratification of Structured English Immersion Budget Submission

UNANIMOUS

Dr. Cook introduced Ms. Janet Sullivan who provided an overview of the Structured English Immersion (SEI) Budget Application that was submitted to the Arizona Department of Education (ADE) on December 17, 2010. Ms. Sullivan advised that the District would not receive any funding as a result of the SEI Budget Application submission.

Mr. Jahneke asked what Impact Aid funds were. Ms. Thompson responded that Impact Aid funds are allowed for Districts who have an air force base, Indian reservation, or Federal activity within their boundaries. Ms. Thompson advised that the Washington Elementary School District was not eligible for Impact Aid funds.

Ms. Graziano asked what expectations ADE had after the SEI Budget Application was submitted. Ms. Sullivan replied that ADE sets up the budget and the District is expected to fully implement the SEI models as adopted by the task force and as mandated by the Legislature.

Mrs. Lambert asked if the District was required to submit a year-end report. Mrs. Sullivan advised that because the District does not receive any State funding, a year-end report is not required. Dr. Cook advised that the District uses Desegregation funds and the Desegregation report to the Governing Board would be the best accounting of the funds utilized.

A motion was made by Mrs. Lambert that the Governing Board ratify the Structured English Immersion Budget budget application submission that was submitted on December 17, 2010. The motion was seconded by Mr. Jahneke. The motion carried.

IX. FUTURE AGENDA ITEMS

Mr. Adams requested a study session for the Board’s vision for the coming year. Mrs. Lambert requested a discussion of budget priorities and suggested this may be conducted at the study session requested by Mr. Adams.

X. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Mr. Adams thanked Mrs. Lambert for a job well done as Governing Board President the past two years.

Mr. Adams congratulated Mr. Maza for being elected Governing Board President.

Mr. Jahneke thanked Mrs. Lambert for her contributions as Governing Board President and thanked the Board members for electing him as Governing Board Vice President.

Mr. Maza thanked Board members for their support and electing him Governing Board President.

January 13, 2011

XI. ADJOURNMENT

A motion was made by Mr. Jahneke to adjourn the Regular Meeting at 7:50 p.m. The motion **UNANIMOUS** was seconded by Ms. Graziano. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

January 13, 2011

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	January 27, 2011		
AGENDA ITEM:	<u>*Approval/Ratification of Vouchers</u>		
INITIATED BY:	<u>Debra Karns, Accounting Manager</u>	SUBMITTED BY:	<u>David Velazquez, Director of Finance</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Cathy Thompson, Director of Business Services</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA, DK and A.R.S. §15-321</u>		

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY10/11 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

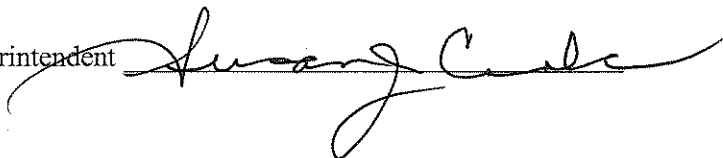
12/23/10	<u>2,949,930.98</u>
Totals:	<u>2,949,930.98</u>

APPROVE/RATIFY FY 10/11 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

12/17/10	44,150.92
12/21/10	4,570,891.14
01/05/11	1,508,575.45
01/07/11	<u>3,078.11</u>
Totals:	<u>6,126,695.62</u>

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 27, 2011 Information
AGENDA ITEM: *Personnel Items 1st Reading

INITIATED BY: Justin Wing, Director of Human Resources
SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

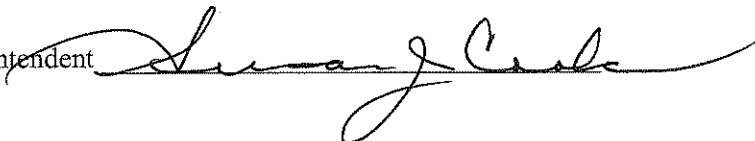
Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.B.

PERSONNEL ACTION RECOMMENDED

January 27, 2011

I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Bonnell	Cathy	Librarian	Ocotillo	Retirement	31	5/26/2011
Holiday	Sandra	Teacher-Computers	Royal Palm	Retirement	22	5/26/2011
Ikeler	Susan	Program Coach	Maryland	Resignation	18.5	1/28/2011
McIver	Faye	Teacher-1st Grade	Ocotillo	Retirement	18	5/26/2011
Moorman-Aholt	Cynthia	Teacher-2nd Grade	Sunburst	Resignation	6.5	1/14/2011
Pinda	Lynn	Teacher-Science	Cholla	Retirement	29	5/26/2011
Sherrill	Jean	Teacher-Language Arts	Royal Palm	Retirement	20	5/26/2011
Worden	Stevan	Teacher-6th Grade	Royal Palm	Retirement	16	5/26/2011
Wyant	Cynthia	Teacher-2nd Grade	Mountain View	Retirement	29	5/26/2011

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Bennett	William	Night Custodian	Mountain View	Termination	3 mo.	1/10/2011
Caronna	Daniel	Night Custodian	Ocotillo	Resignation	2 mo.	1/7/2011
Forkum	Ted	Special Ed. Assistant	Mountain Sky	Resignation	5 mo.	1/14/2011
Hopler	Jennifer	Health Technician	Cactus Wren	Resignation	3	1/7/2011
McGurthy	Sandy	Detention Monitor	Palo Verde	Resignation	3	12/16/2010
Morris	Sharolyn	Accounting Analyst	Finance	Deceased	7	1/4/2011

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Dolan	Bryan	Alternative Ed. Asst.	Palo Verde	Resignation	2	1/3/2011
Hernandez	Susana	Paraprofessional	Roadrunner	Resignation	3	12/16/2010
Jones	Angela	Paraprofessional	Sunset	Resignation	1.5	1/14/2011
Keller	Brianna	Bus Driver	Transportation	Resignation	3	12/16/2010
McDaniel	Kayla	Special Ed. Assistant	Royal Palm	Resignation	1.5	12/16/2010
Mitchell	Cleveland	Bus Driver	Transportation	Resignation	2 wks.	12/16/2010
Percell	Abbey	KidSpace Assistant	Ironwood	Resignation	2.5	1/14/2011
Prichard	Tonya	Bus Assistant	Transportation	Termination	1 mo.	12/17/2010
Roberts	Daniel	Special Ed. Assistant	John Jacobs	Resignation	1.5	12/16/2010
Saucedo	Juan	Bus Driver	Transportation	Resignation	4 mo.	1/7/2011
Sinon	Kristina	Food Service Helper	Sunburst	Termination	2 mo.	12/13/2010
Smith	Leslie	Special Ed. Assistant	Lookout Mountain	Retirement	10	2/1/2011
Thomas	Peggy	Office Technician	Ironwood	Resignation	4 mo.	1/7/2011
Trotter	Michael	Bus Driver	Transportation	Resignation	2 wks.	1/4/2011

PERSONNEL ACTION RECOMMENDED**January 27, 2011****II. EMPLOYMENT****A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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Baker	Cassandra	Teacher-LD Resource	E	Manzanita	
Dermeyer	Shayla	Teacher-Kindergarten	N	Alta Vista	Leveling
Dotson	Elizabeth	Teacher-Math	E	Palo Verde	
Fellows	Lisa	Teacher-3rd Grade	E	Richard Miller	
Garcia	Ricardo	Teacher-6th Grade	E	Maryland	
George	Merrideth	Teacher-Kindergarten	E	Roadrunner	
Hart	Alison	Teacher-1st Grade	N	Mountain View	Leveling
Hobbs	Ashley	Teacher-3rd Grade	N	Manzanita	Leveling
Marsh	Courtney	Teacher-3rd Grade	N	Mountain View	Leveling
Nafiek	Lisa	Teacher-Kindergarten	E	Lookout Mountain	
Prine	Stephanie	Teacher-5th Grade	N	Roadrunner	Leveling

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
-----------	-------	----------	------------------------	----------

Estrella	Alfredo	Public Safety Officer	E	Maintenance
Martinez	David	Public Safety Officer	E	Maintenance
Molina	Samala	ELL Testing Specialist	E	Maryland
Poonawala	Marie	Occupational Therapist	E	Special Services
Randle	Ronnie	Night Custodian	E	Lookout Mountain

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
-----------	-------	----------	------------------------	----------

Avila	Gloria	Paraprofessional	E	Tumbleweed
Compton	Lydia	Paraprofessional	E	Cactus Wren
Grooman	Natalie	Food Service Helper	E	Food Services
Iniguez	Jazmine	Paraprofessional	E	Sunnyslope
Jacobs	Christopher	Bus Driver	E	Transportation
LaPlante	Susan	Special Ed. Assistant	E	Sweetwater
Lee	Angela	Paraprofessional	E	Orangewood
Quintana	Veronica	Food Service Clerk	E	Cholla
Thraillkill	Jayne	Special Ed. Assistant	E	Sweetwater
VanLue	Edward	Paraprofessional	E	Orangewood

TO:	Governing Board	<u>X</u>	Action
			Discussion
FROM:	Dr. Susan J. Cook, Superintendent		Information
			1st Reading
DATE:	January 27, 2011		
AGENDA ITEM:	<u>*Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)</u>		
INITIATED BY:	<u>Dr. Susan J. Cook, Superintendent</u>	SUBMITTED BY:	<u>Dr. Susan J. Cook, Superintendent</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Dr. Susan J. Cook, Superintendent</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	BBA and A.R.S. §15-341		

1. Chuck and Nancy Smith donated Walmart gift cards with a total value of \$500.00 for the benefit of students and their families at Sunnyslope School.
2. Lowe's Toolbox for Education donated a check in the amount of \$2,350.00 to purchase picnic tables for the benefit of students at Sunset Elementary School.
3. Campos School Portraits donated a fall school pictures commission check in the amount of \$564.00 for the benefit of students at Ironwood Elementary School.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> X </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	January 27, 2011		
AGENDA ITEM:	<u>*Out-of-State Travel</u>		
INITIATED BY:	<u>Maggie Westhoff, Director of Professional Development</u>	SUBMITTED BY:	<u>Maggie Westhoff, Director of Professional Development</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Maggie Westhoff, Director of Professional Development/Cathy Thompson, Director of Business Services</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

SUPPORTING DATA

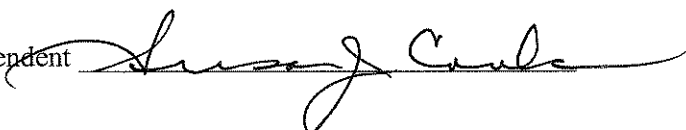
Funding Source: Title II
Budgeted: Yes

The following out-of-state travel request has been reviewed and is recommended for approval:

1. Kathy Ann Ditsch, Routing Supervisor; Linda Campbell Mehrdad, Router; and Audrey Mae Alexander, Director of Transportation submitted a request to attend the Edulog Training Conference, March 28-31, 2011, in Las Vegas, NV, at no cost.
2. Linda Fischetti, Saint Simon and Jude School teacher, submitted a request to attend the 59th NSTA National Conference on Science Education, March 9-12, 2011, in San Francisco, CA, at a cost of \$1,652.00.
3. Lisa Ehlers and Valerie Miles, Northwest Christian School technology teachers, submitted a request to attend the CUE: Computer Using Educators conference, March 16-19, 2011, in Palm Springs, CA, at a cost of \$1,576.00.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Out-of-State Travel request as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.D.

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6

DATE OF BOARD AGENDA ITEM

January 27, 2011

OUT-OF-STATE TRAVEL REQUEST FORM

Name of Traveler(s) (as it appears on your driver's license)	Position	School/Department
Kathy Ann Ditsch	Routing Supervisor	Transportation
Linda Campbell Mehrdad	Router	Transportation
Audrey Mae Alexander	Director of Transportation	Transportation

CONFERENCE INFORMATION:

CONFERENCE TITLE:	Edulog Training Conference
TRAVEL DATES:	March 28-31, 2011
CONFERENCE LOCATION:	Las Vegas, Nevada
SOURCE OF FUNDING: Description:	(Budget)Registration Funds
Registration Account Code:	
	6331
	\$0
SOURCE OF FUNDING: Description:	(Budget)Travel Funds
Travel Account Code:	
	6580
	\$0
SOURCE OF FUNDING: Description:	(Budget)Substitute Funds
Substitute Account Code:	
	1000
	6129
	\$0

PURPOSE OF TRAVEL: Through participation in the Edulog Training Conference, the Transportation Department team will increase their knowledge pertaining to Edulog upgrades, new releases in software, and gain innovative management practices and concepts that work in real life day-to-day transportation operations. The team will also gain skills to increase savings through the GPS integration of actual vs. planned data for tracking productivity, wasted time, and time clock abuse. The attendees will share information gained with appropriate District departments and Transportation Department staff members through distribution of training materials and department meetings.

MAXIMUM COSTS:

REGISTRATION FEE:	\$0	
MEALS	\$0	
LODGING:	\$0	
TRANSPORTATION:	\$0	
AIR	\$0	
CAR RENTAL/PARKING	\$0	
BUS/TAXI/SHUTTLE	\$0	
SUBSTITUTES	\$0	
TOTAL COST:	\$0	

Supervisor/s Approval

Supervisor/s Approval

Budget Manager/s Approval

COMMENTS: The conference registration is part of the annual Edulog maintenance agreement for two attendees and an administrator. All other expenses will be paid for by the attendees.

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6

DATE OF BOARD AGENDA ITEM

January 27, 2011

OUT-OF-STATE TRAVEL REQUEST FORM

Name of Traveler(s) <small>(as it appears on your driver's license)</small>	Position	School/Department
Linda Fischetti	Sixth Grade Teacher	Saint Simon and Jude School

CONFERENCE INFORMATION:

CONFERENCE TITLE:	59 th NSTA National Conference on Science Education						
TRAVEL DATES:	March 9-12, 2011						
CONFERENCE LOCATION:	San Francisco, CA						
SOURCE OF FUNDING: Description:	Title IIA - Registration Funds						
Registration Account Code:	140	100	2200	6331	104	0000	Total \$285.00
SOURCE OF FUNDING: Description:	Title IIA - Travel Funds						
Travel Account Code:	140	100	2200	6580	104	0000	Total \$1,367.00
SOURCE OF FUNDING: Description:	(Budget)Substitute Funds						
Substitute Account Code:			1000	6129			Total \$00.00

PURPOSE OF TRAVEL: Mrs. Fischetti will attend the NSTA National Conference, "Celebrating the Joy of Science: Imagine and Create" to gain information pertaining to Earth and Environmental Science. Upon her return, Mrs. Fischetti will share this information with the SS. Simon and Jude staff at department and staff meetings.

MAXIMUM COSTS:

REGISTRATION FEE:	\$285.00	
MEALS	\$177.00	
LODGING:	\$900.00	
TRANSPORTATION:	\$	
AIR	\$250.00	
CAR RENTAL/PARKING	\$00.00	
BUS/TAXI/SHUTTLE	\$40.00	
SUBSTITUTES	\$00.00	
TOTAL COST:	\$1,652.00	

Supervisor/s Approval

Sister Rachel Quinn
Supervisor/s Approval

Adrienne Westhoff
Budget Manager/s Approval

COMMENTS: Per No Child Left Behind, private schools in our area are entitled to Title II funds.

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6

DATE OF BOARD AGENDA ITEM

January 27, 2011

OUT-OF-STATE TRAVEL REQUEST FORM

Name of Traveler(s) (as it appears on your driver's license)	Position	School/Department
Lisa Ehlers	Middle School Technology Teacher	Northwest Christian School
Valerie Miles	Elementary Technology Teacher	Northwest Christian School

CONFERENCE INFORMATION:

CONFERENCE TITLE:	CUE: Computer Using Educators
TRAVEL DATES:	March 16 - 19, 2011
CONFERENCE LOCATION:	Palm Springs, CA
SOURCE OF FUNDING: Description:	Title IIA
Registration Account Code:	140 100 2200 6331 101 0000 \$510.00
SOURCE OF FUNDING: Description:	(Budget)Travel Funds
Travel Account Code:	140 100 2200 6580 101 0000 \$1,066.00
SOURCE OF FUNDING: Description:	(Budget)Substitute Funds
Substitute Account Code:	1000 6129 \$

PURPOSE OF TRAVEL: The Northwest Christian School team will attend this technology conference to increase their awareness and skills to integrate technology in education as it impacts instruction within the classrooms. The school's goal is to impact student success through the use of technology that is affordable as well as "usable" for the average teacher. The team will use knowledge gained to support teachers in their integration of technology into all content areas. Conference sessions will be carefully chosen to reflect classroom needs as well as the viability of use on the campus of NCS. This conference supports the school's focus on curriculum mapping with technology integration, and will provide opportunities for sharing with various content areas during regularly scheduled professional development.

MAXIMUM COSTS:

REGISTRATION FEE:	\$510.00
MEALS	\$424.00
LODGING:	\$393.00
TRANSPORTATION:	\$249.00
AIR	\$
CAR RENTAL/PARKING	\$
BUS/TAXI/SHUTTLE	\$
SUBSTITUTES	\$
TOTAL COST:	\$1,576.00

Supervisor/s Approval

Supervisor/s Approval

Budget Manager/s Approval

COMMENTS: Per No Child Left Behind, private schools in our area are entitled to Title II funds.

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

TO:	Governing Board	<u>X</u>	Action
		<u> </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	January 27, 2011		
AGENDA ITEM:	<u>*Award of Contract – RFQ No. 10.032, Architectural Services</u>		
INITIATED BY:	<u>Howard Kropp, Administrator of Purchasing</u>	SUBMITTED BY:	<u>Cathy Thompson, Director of Business Services</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Howard Kropp, Administrator of Purchasing</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	BBA		

Funding Source: Bond, Capital
Budgeted: Yes

Thirty eight (38) vendors were notified of the bid. Thirteen (13) responsive, responsible proposals were received and opened on November 23, 2010. The evaluation committee consisting of Cathy Thompson, Director of Business Services; Mike Kramer, Director of Capital Projects/Maintenance; Sue Pierce, Director of Facility Planning/Energy; Jim O'Connor, Owner of Jim O'Connor Construction; Louis Vergne, Owner of LAVA Architecture; and Howard Kropp, Administrator of Purchasing (non-voting member) reviewed the submittals and elected to short-list the candidates to the top scoring six vendors. On December 16, 2010 and December 17, 2010 the committee heard presentations from the short-listed vendors. Following the presentations, the committee determined that it was in the best interest of the District to recommend all six vendors for award. The six vendors recommended are: ADM Group, Inc.; Corgan Associates; EMC2 Architects Planners, PC.; HDA Architects, LLC.; NTD Architecture; and Orcutt Winslow.

It is the intent of the District that as individual bond projects or bundled projects are prioritized, the District will issue an RFP for each project to the awarded six vendors. This process allows the District to subsequently award the project to the most qualified architectural vendor for a particular project scope.

It is recommended that the Governing Board award a contract under RFQ No. 10.032, Architectural Services, to ADM Group, Inc.; Corgan Associates; EMC2 Architects Planners, PC.; HDA Architects, LLC.; NTD Architecture; and Orcutt Winslow.

Dependent Lucy J. Cook

Abstain	Nay	Aye	Second	Motion	Board Action
					Adams
					Graziano
					Jahneke
					Lambert
					Maza

16.

The initial reviews of the proposed proposals of qualifications were scored as follows:

ADM Group scored 4652 points of a possible 5000
Architectural Resource Team scored 4050 points of a possible 5000
Camp Dresser & McKee Inc. (CDM) scored 4068 points of a possible 5000
Corgan Associates scored 4598 points of a possible 5000
David Hunt Architecture scored 4279 points of a possible 5000
DLR Group scored 4200 points of a possible 5000
EMC2 Architects Planners scored 4441 points of a possible 5000
Gilleland Brubaker Architects scored 4365 points of a possible 5000
HDA Architects scored 4429 points of a possible 5000
NTD Architecture scored 4533 points of a possible 5000
Orcutt Winslow scored 4458 points of a possible 5000
SPS+ Architects scored 4355 points of a possible 5000
WHPacific, Inc. scored 4280 points of a possible 5000

The committee determined that the point total from which to short-list would be a minimum of 4400 points. After the committee heard the presentations and interviewed the short listed six vendors, it was determined that it was in the best interest of the District to recommend all of these vendors for award. Subsequently, an RFP process will determine which vendors are the best match for each project.

A copy of the solicitation is available for review in the Purchasing Department

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 27, 2011 Information
AGENDA ITEM: *Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium of Schools (GPPCS) and Strategic Alliance for Volume Expenditures (SAVE) 1st Reading

INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator or Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: M&O, Grants
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts that are presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

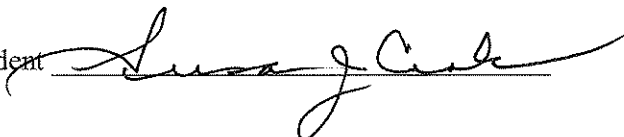
A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with the Greater Phoenix Purchasing Consortium of Schools (GPPCS) and Strategic Alliance for Volume Expenditures (SAVE).

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.F.

GPPCS CONTRACT

Not all Grant budgets have been submitted and/or approved. This is a recurring item that is submitted each year.

Contract Title:	Community Education Enrichment
Vendor(s):	Abyss Community Sports and Education All Star Driver Education All the Right Moves Ahtletics in Training Chess Emporium Kidz for Life Mad Science RMASS Education Seminars Sabakiball International Universal Driving School Young Champions of America
Contract Issuer:	Contract issues through Dysart #11-6310-008
Estimated 2010-2011 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Community Enrichment Program/21st Century
2009-2010 Expenditure:	\$9,610.00

SAVE CONTRACT

2010 - 2011 proposed M&O budget capacity - \$9,476,108.42, other funding sources are determined as students register

Contract Title:	Education Aids and Materials
Vendor(s):	Ace Educational American Teaching Supply (Teaching Stuff/Teaching Tools) Blossom Classroom Products Warehouse US/Constructive Playthings Demco EAI Education Educator's Outlet ETA Cuisneaire Gardner's Book Service Highsmith Lakeshore Learning Materials Nasco-Modesto Oriental Trading Co. S&S Worldwide School Specialty School Xing Teacher Parent Connections
Contract Issuer:	Contract issues through Tucson USD #11-03-15
Estimated 2010-2011 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual Schools/Departments. M&O
2009-2010 Expenditure:	\$295,494.23

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 27, 2011 Information
AGENDA ITEM: *Extension and Renewal of Annual Contracts for Specified Goods and Services 1st Reading

INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DJE and ARS 15-213

SUPPORTING DATA

Funding Source: M&O, Tax Credit, Auxiliary,
Community Schools

Budgeted: Yes

Attached is a list of contracts that have been previously awarded by the Governing Board. These contracts will soon be expiring. Because performance under these contracts has been satisfactory, extension of the contracts is recommended. No school or department can spend more than is budgeted without prior approval from the Finance Department.

The estimated requirements cover the period of the contracts and are reasonable and continuing. A multi-term contract encourages effective competition and promotes economies in school district procurement.

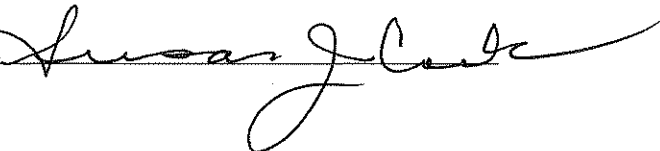
The 2010-2011 proposed budget capacity is provided on the attached list.

Copies of the contracts are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the annual contract extensions and renewals for specified goods and services as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.G.

2010 – 2011 Individual schools/departments - auxiliary, M&O, student activity, grants, community schools, Title I

Contract Title:	06.041, Trophies and Awards
Vendor(s):	Absolute Ink Promotional Products Action Trophies Apples, Angels and More Arrow Awards Awards by C & L Carrano Enterprise
Board Approval	February 28, 2007
Proposed Extention	Fourth and Final
Renewal Options Remaining:	None
Proposed 2010-2011 Expenditures:	To be used on an as-needed basis.
Expended 2009-2010:	\$2,846.54
Contract Title:	07.049, Marquees
Vendor(s):	Nevco Scoreboard Company
Board Approval	January 24, 2008
Proposed Extention	Third
Renewal Options Remaining:	One
Proposed 2010-2011 Expenditures:	To be used on an as-needed basis.
Expended 2009-2010:	\$30,254.84

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 27, 2011 Information
AGENDA ITEM: *Resolution to Authorize Waiver of Service of Process 1st Reading

INITIATED BY: D. Rex Shumway, Legal Counsel SUBMITTED BY: D. Rex Shumway, Legal Counsel

PRESENTER AT GOVERNING BOARD MEETING: D. Rex Shumway, Legal Counsel

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, Rule 4.1 Arizona Rules of Civil Procedure

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

At the May 13, 2010 Governing Board meeting, the Board approved a Resolution to authorize D. Rex Shumway, in his capacity as Legal Counsel and attorney for the Governing Board, to execute the waiver of service of process documents and accept the legal documents on behalf of the Governing Board. The effect of this Resolution minimizes the need for Board members to be served personally when service of process for legal action is required under the Arizona Revised Statutes and the Arizona Rules of Civil Procedure.

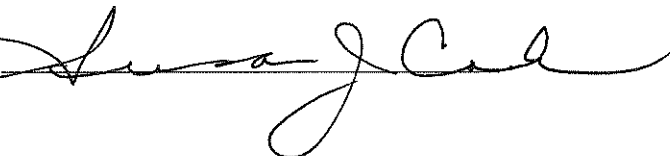
With the election of new Board Officers, approval of a new Resolution (attached) is recommended for the 2011 calendar year. If the Governing Board approves the Resolution, the Superintendent will regularly inform Board members about the nature of the legal action.

Even with the Resolution, it is possible that Board members will continue to be served personally. Many attorneys will not inquire as to whether the waiver of service is possible, and will, therefore, use personal service in the manner provided in the Rules of Civil Procedure.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Resolution authorizing waiver of service of process and authorize the Board President to execute the Resolution on behalf of the Governing Board for 2011.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.H.

**Governing Board Resolution Authorizing
Waiver of Service of Process**

RESOLVED, that D. Rex Shumway, in his capacity as Legal Counsel and attorney for the Governing Board of Washington Elementary School District No. 6, is authorized to execute and deliver such documents as necessary to waive service of process on behalf of the Governing Board when necessary or appropriate to do so in 2011.

Dated: _____

Chris Maza
Governing Board President

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
X Discussion
Information
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: January 27, 2011

AGENDA ITEM: Work Furlough

INITIATED BY: Cathy Thompson, Director of Business Services

SUBMITTED BY: Dr. Susan J. Cook, Superintendent

PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, Public Law No. 111-226 (Act)

SUPPORTING DATA

Funding Source: Education Jobs Funding, Various
Budgeted: Yes

On April 8, 2010, IBN offered a series of recommendations to the Governing Board regarding the budget for 2010-2011, including scheduling two work furlough days for employees if necessary. The two furlough days were scheduled for November 26, 2010 and March 18, 2011. Eligible employees were paid for the November 26 holiday in accordance with the Governing Board's action on October 28, 2010. There is a need to consider each day separately and account for the current budget conditions at the appropriate time when recommendations are being offered.

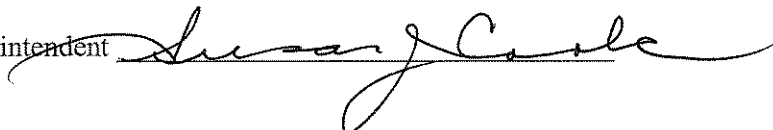
In November 2010, Washington Elementary School District was awarded approximately \$4.1 million in federal Education Jobs funding. WESD's Interest-Based Negotiation (IBN) Team has been charged with developing recommendations for the District's use of its fund allocation. During their January 13, 2011 meeting, team members applied an interest-based approach to consider how the funds might be spent most judiciously and in compliance with legislated timelines and allowable expenditures. Director of Business Services Cathy Thompson shared background information ("story"), and IBN members discussed "interests," i.e., underlying concerns, needs and desires pertaining to the issue. The following are among their identified interests:

- Maximizing resources
- Spending wisely and according to a prudent timeline

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board designate March 18, 2011 as a regular, paid holiday.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VIII.A.

- Protecting the financial status of employees
- Being good stewards of the public's money
- Allocating funds fairly
- Improving employee morale
- Protecting the 2011-2012 budget and offsetting the impact on employees of possible budget reductions

IBN members proposed and discussed several options based on those Education Jobs fund expenditures deemed allowable according to the U.S. Department of Education's August 13, 2010 publication, "Initial Guidance for States on the Education Jobs Fund Program." After evaluating each option for alignment with the stated interests, the team reached a consensus decision to recommend that a portion of the funds (approximately \$339,000) be used to eliminate the scheduled March 18, 2011 furlough day for eligible employees. Members also agreed that the remainder of the Education Jobs funding will be further discussed at subsequent IBN meetings and with the Governing Board. If the District receives notification that unused funds will be recalled prior to the published September 30, 2012 deadline for local education authorities' use of allocated funds, recommendations for any unused funds will be brought to the Governing Board immediately. Otherwise, this is the first of many recommendations that IBN will bring forth regarding WESD's use of its Education Jobs fund allocation.

Because some positions at the District level are not eligible to be paid from Education Jobs funds, other funding sources must be applied if the March furlough day is to be eliminated for the employees who hold those positions. At this time, there is sufficient budget capacity to cover the furlough day for this group of employees.

Combining the two variables, the Education Jobs funding and the budget savings realized to date, we believe that it is fiscally responsible to recommend that March 18, 2011 be designated as a regular, paid holiday for employees. In these difficult economic times, we believe that every effort must be exhausted to preserve jobs and support our employees to the extent possible.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

X
X

 Action
Discussion
Information
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: January 27, 2011

AGENDA ITEM: Discussion, Consideration and Possible Approval to Designate Hearing Officers to Hear All Student Expulsions During 2011 and to Utilize Hearing Officers Qualified to Hold Expulsion Hearings

INITIATED BY: D. Rex Shumway, Legal Counsel SUBMITTED BY: D. Rex Shumway, Legal Counsel

PRESENTER AT GOVERNING BOARD MEETING: D. Rex Shumway, Legal Counsel

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-843(F)(b)

SUPPORTING DATA

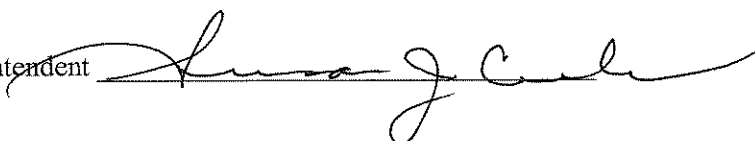
Funding Source: N/A
Budgeted: N/A

Newly enacted provisions of A.R.S. §15-843 provide that the Governing Board may annually vote that all expulsion hearings shall be conducted by a hearing officer approved by the Governing Board. This new provision eliminates the prior practice of meeting in executive session to determine whether the Board will hear the expulsion or whether the Board will appoint a hearing officer in each situation where the expulsion of a student is being considered.

The Administration proposes to continue to use Joe Negron, Parent Involvement Administrator, as the hearing officer. In the event Mr. Negron is unavailable or declines to serve because of a conflict of interest, the Administration proposes to allow the Superintendent to select another individual who is qualified to serve as the hearing officer.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board designate hearing officers to hear all student expulsion hearings during 2011 and approve the selection of Joe Negron, and where necessary, such other qualified hearing officers, as selected by the Superintendent, to hold expulsion hearings.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VIII.B.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> </u>	Action
		<u> X </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> X </u>	Information
		<u> </u>	1st Reading
DATE:	January 27, 2011		
AGENDA ITEM:	<u>2010 Accountability Update - Assessment Report: Part Three</u>		
INITIATED BY:	Janet Sullivan, Assistant Superintendent for Academic Services	SUBMITTED BY:	Janet Sullivan, Assistant Superintendent for Academic Services
PRESENTER AT GOVERNING BOARD MEETING:	<u>Janet Sullivan, Assistant Superintendent for Academic Services</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

On October 14, 2010, the Governing Board was provided with information about the dual accountability systems of *No Child Left Behind* and AZ LEARNS. Assessment Report, Part Two, on November 18, 2010, provided the Governing Board an update on the Spring 2010 results of three assessments administered in Arizona to measure student achievement, Arizona's Instrument to Measure Standards (AIMS), the Stanford 10 and the Arizona English Language Learner Assessment (AZELLA).

The purpose of this agenda item, Part Three of the 2010 Accountability Update, is to provide the Board with information on District assessments in the areas of Reading/Language Arts and Mathematics and how data from these assessments are utilized at the District and school levels. District assessments, aligned with Arizona Academic Standards and District curricula, serve a variety of purposes including screening, diagnostic, formative and benchmark assessments. This protocol has changed over time to focus less on summative assessment and more on data to inform instruction throughout the school year prior to the administration of Arizona's Instrument to Measure Standards.

A PowerPoint presentation providing an overview of District assessments and how data are utilized is attached.

SUMMARY AND RECOMMENDATION

No action required.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

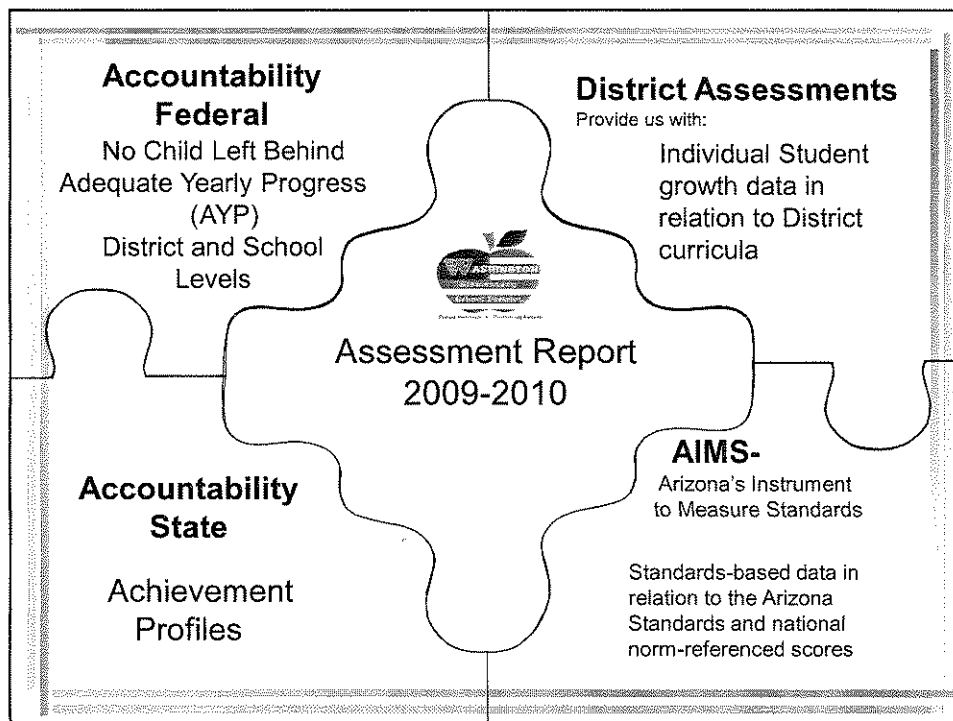
Agenda Item IX.A.

Washington Elementary School District

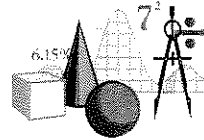
2009-2010 Academic Assessment Report: Part Three for the Superintendent and Governing Board



January 27, 2011



Mathematics



The Mathematics Curriculum is composed of five strands:

Number Sense, Data Analysis, Algebra, Geometry and Measurement, and Structure/Logic.

Proficiency in K-1 is recorded on the Mathematics Continuum. Level Tests aligned with 2-8 Mathematics utilize scale scores that reflect the level and percent correct.

Curriculum and assessments were revised to reflect the 2008 Arizona Mathematics Standards and were implemented in the 2009-2010 school year.

Assessment Changes: Math K-1

- Revision of K-1 observables to new standards
- Development of new math screener for K-1
- Refinement of Intranet data application

Assessment Changes : Math 2-8

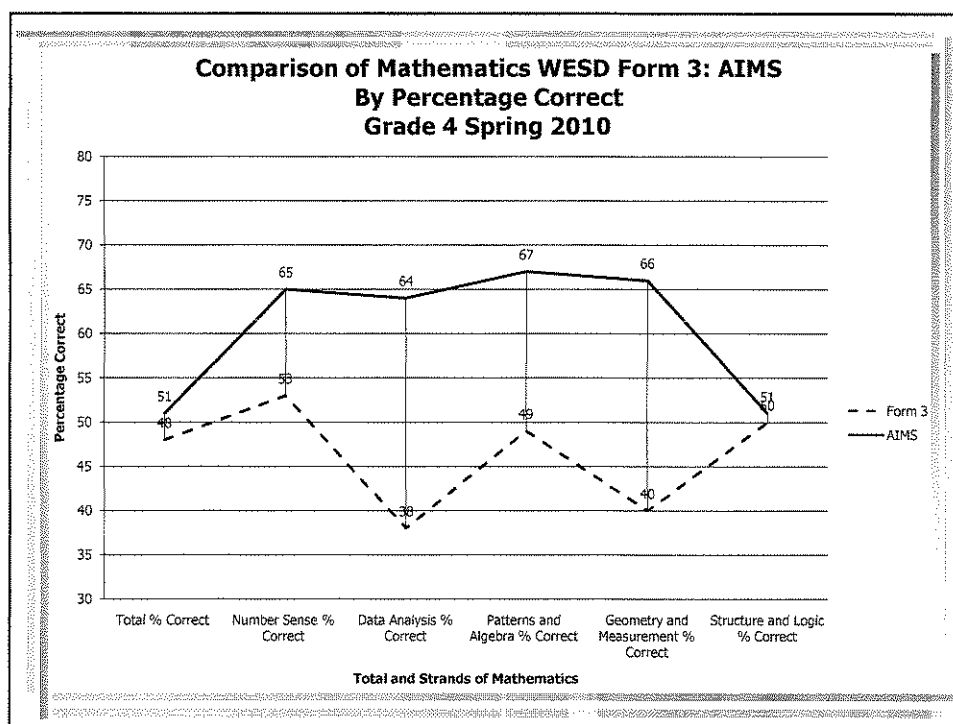
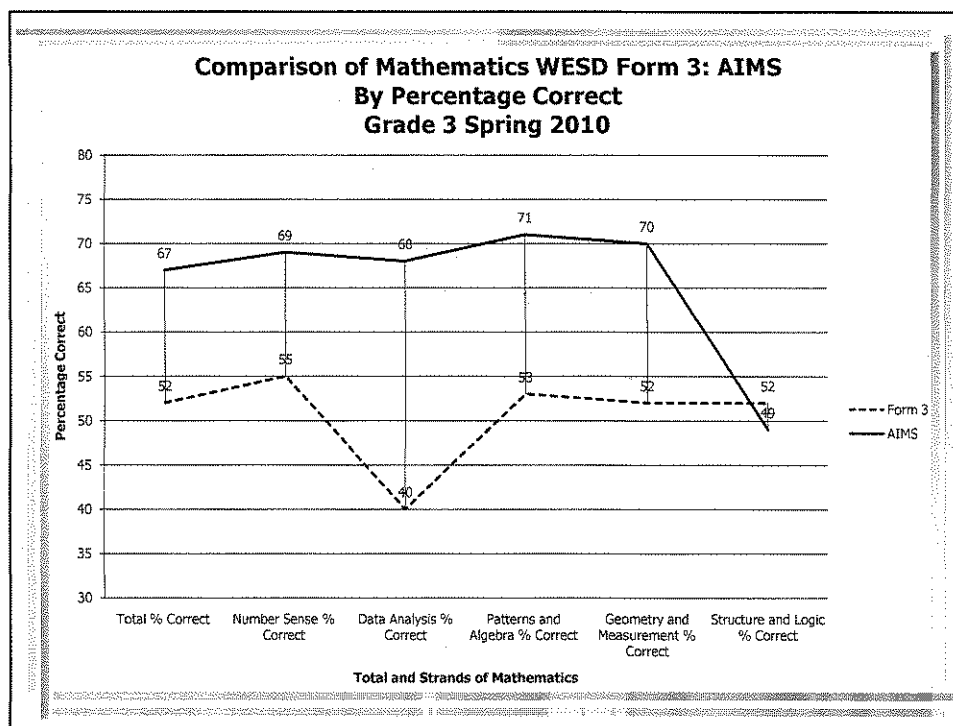
Revision of math assessments

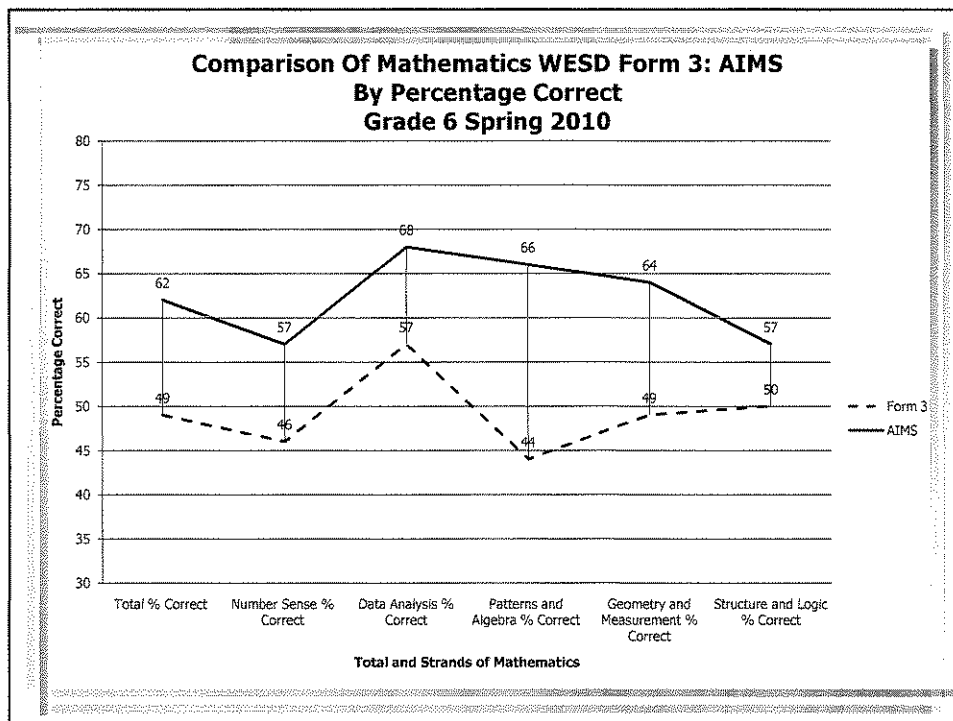
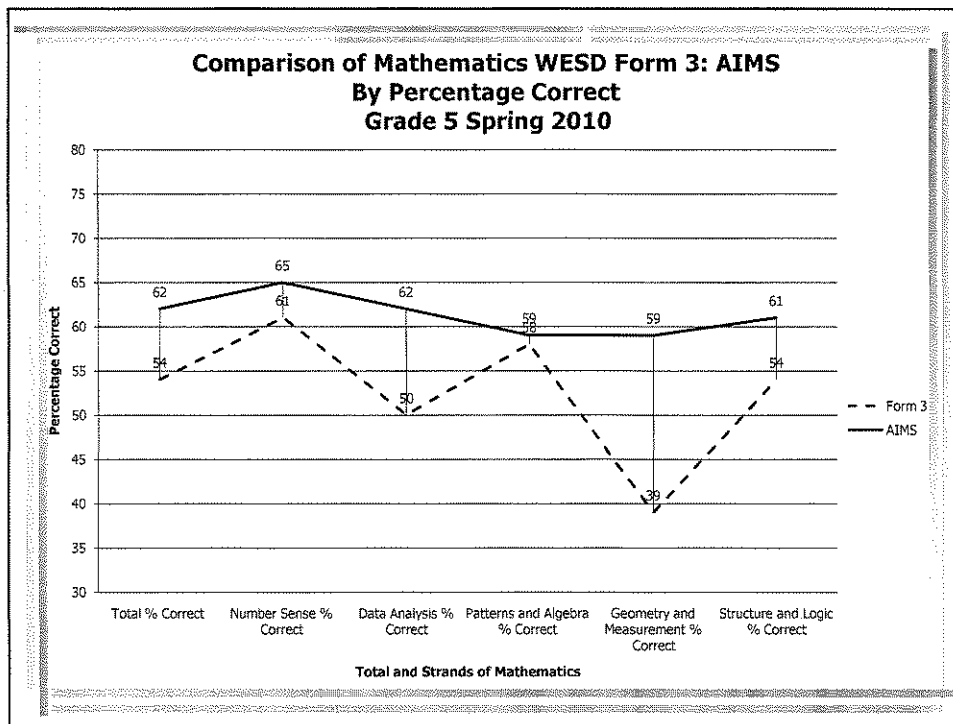
- Form 1-Pre-test (all performance objectives)
- Form 2-Assessed materials taught according to pacing guide in August, September and October
- Form 3-AIMS blueprint-used to provide data prior to AIMS administration
- Form 4-Post-test (all performance objectives)

Math 2-8 Tests.....

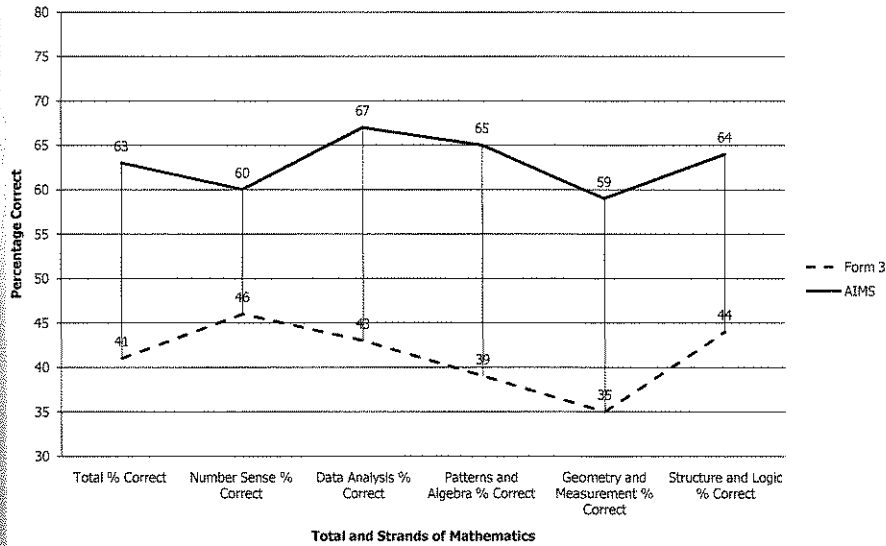
Data were analyzed to:

- compare strand and concept scores
District: AIMS
- determine the potential predictor of performance on the AIMS

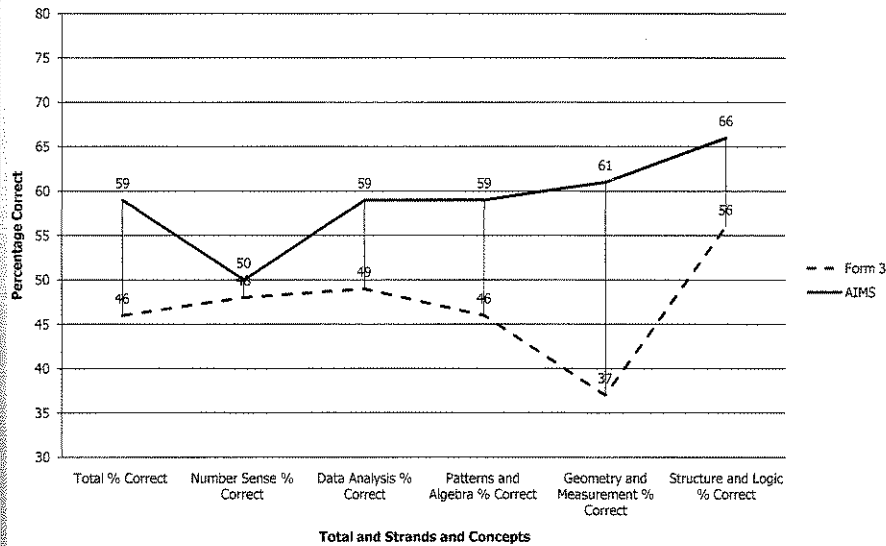




**Comparison of Mathematics WESD Form 3: AIMS
By Percentage Correct
Grade 7 Spring 2010**

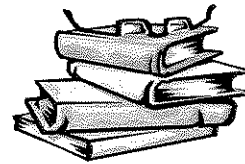


**Comparison of Mathematics WESD Form 3: AIMS
By Percentage Correct
Grade 8 Spring 2010**



Reading

DIBELS: K-3
Language Arts: 3-6
WRAP: 7 and 8



Dynamic Indicators of Basic Early Literacy Skills DIBELS

- Set of standardized, individually administered measures of early literacy development
- Designed to be short (one-minute) fluency measures used to regularly monitor the development of pre-reading and early reading skills
- Used in grades K-3
- Administered at three benchmarks (Fall, Winter and Spring)

Table 1-2**Schedule of Individual Measures Administered at Each Assessment Period**

DIBELS Measure	Kindergarten			First Grade			Second Grade			Third Grade		
	B	M	E	B	M	E	B	M	E	B	M	E
Initial Sound Fluency	X	X										
Letter Naming Fluency	X	X	X	X								
Phoneme Segmentation Fluency		X	X	X	X	X						
Nonsense Word Fluency		X	X	X	X	X	X					
Oral Reading Fluency					X	X	X	X	X	X	X	X

Optional Measures:

Retell Fluency					X	X	X	X	X	X	X	X
Word Use Fluency	X	X	X	X	X	X	X	X	X	X	X	X

Note: The letters **B**, **M**, and **E** stand for beginning, middle, and end of the school year.

Letter Naming Fluency

- Assessed in Kindergarten during all Assessment Periods (Beginning, Middle, End).
- WESD Kindergarten students started with 39% of students at risk in the beginning period (8 letter names).
- At the end of the year, 14% were at risk with 40 letter names.

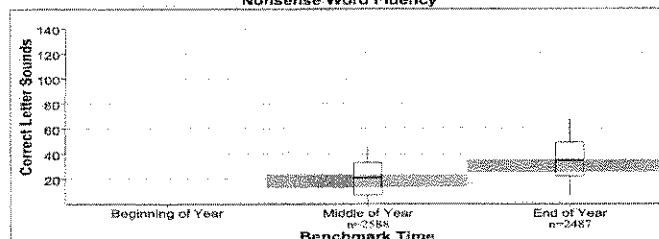
Nonsense Word Fluency

- Measures two skills:
 - whether students can name letter sounds
 - whether students can blend sounds to read unfamiliar words with short vowels in CVC (consonant vowel consonant) or VC (vowel consonant) syllable patterns
- The student reads nonsense words spelled with two or three letters with a CVC (consonant vowel consonant) or VC (vowel consonant) configuration.
- Example: l...u...t, lut

Dynamic Indicators of Basic Early Literacy Skills Kindergarten Yearly Box Plot

District: Washington ESD #6
School: All Schools
Date: 2009-2010

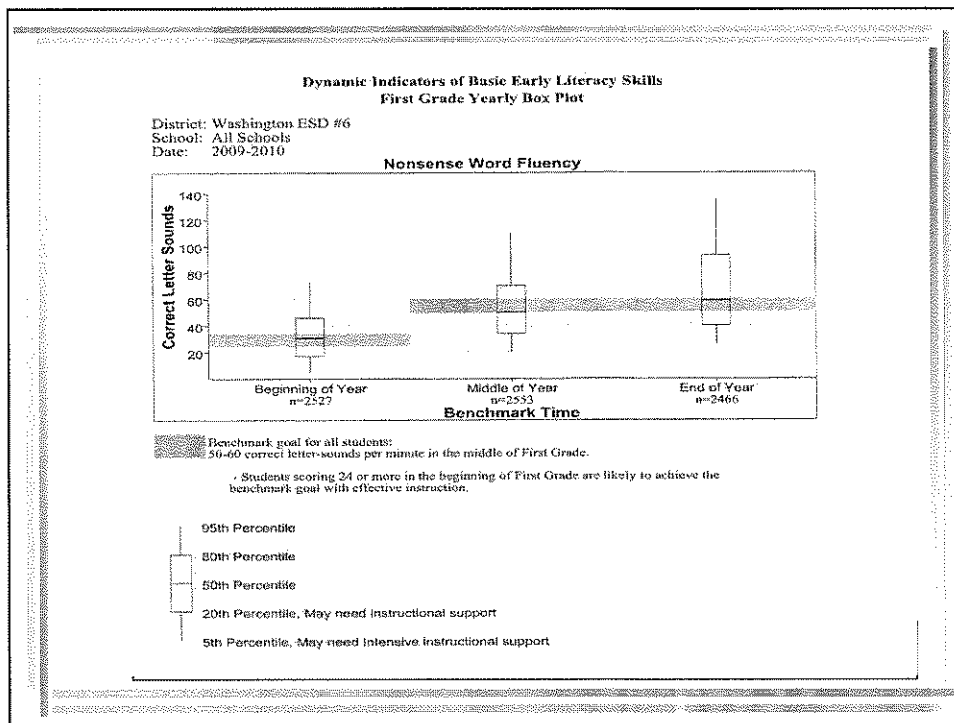
Nonsense Word Fluency



Benchmark goal for all students:
56-60 correct letter-sounds per minute in the middle of First Grade.

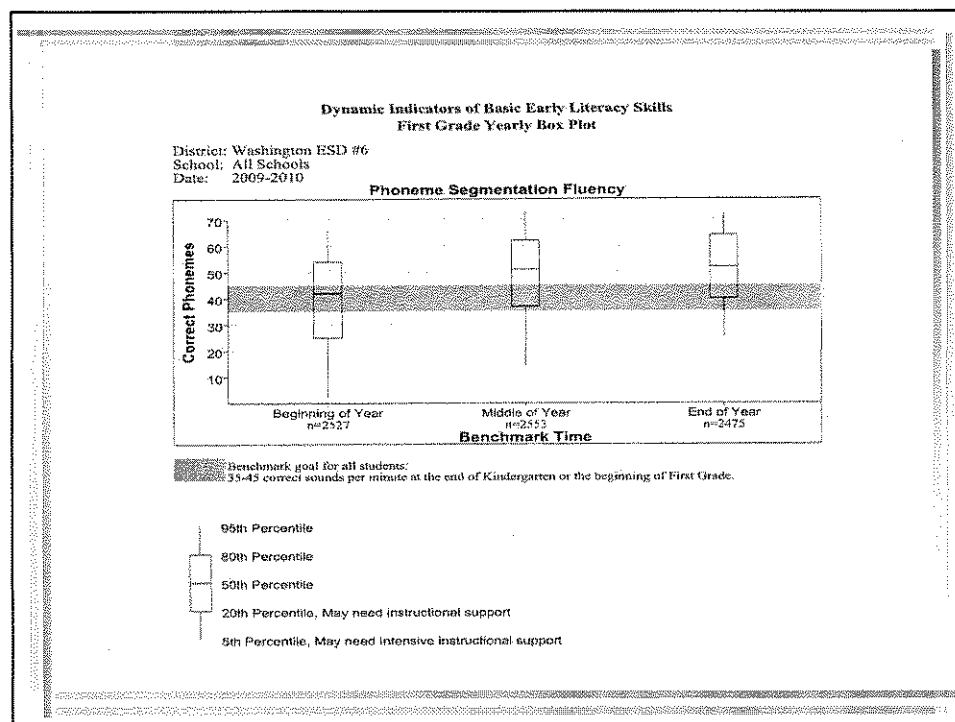
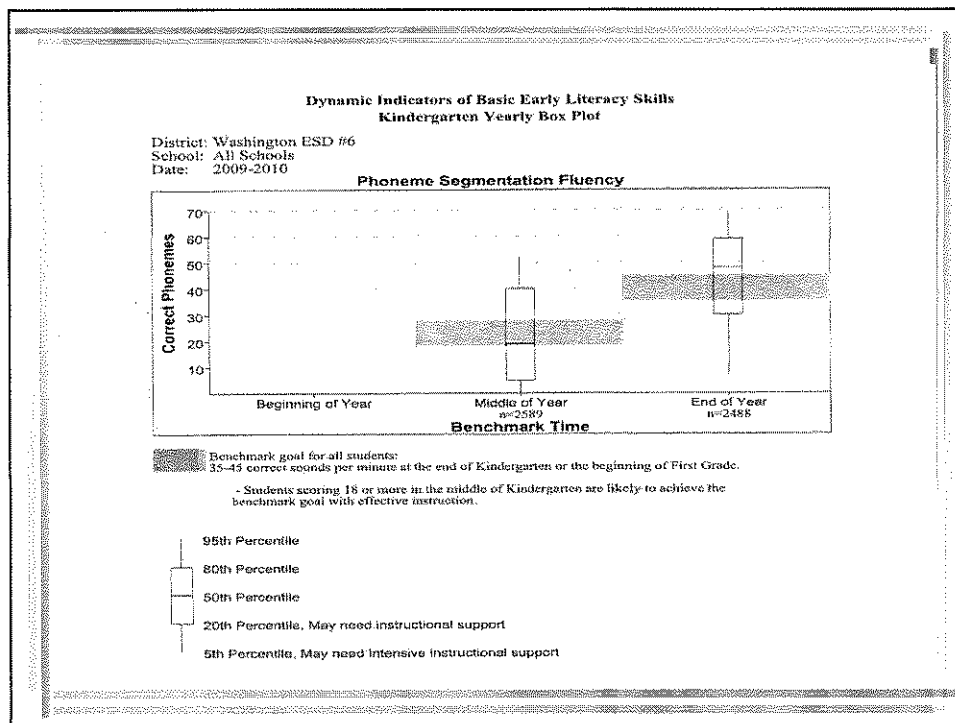
- Students scoring 13 or more in the middle of Kindergarten are likely to achieve the benchmark goal with effective instruction.
- Students scoring 25 or more in the end of Kindergarten are likely to achieve the benchmark goal with effective instruction.

95th Percentile
80th Percentile
50th Percentile
20th Percentile, May need instructional support
5th Percentile, May need intensive instructional support



Phonemic Segmentation Fluency

- Measures whether the student can segment one-syllable words with two to five phonemes into component parts.
- The student responds to a target word by breaking it into parts.
- Example: c...a...t, cat; c...a...sh, cash

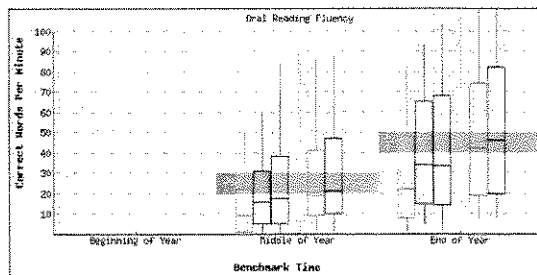


Oral Reading Fluency

- Assessed starting in the middle benchmark of first grade and every benchmark thereafter through third grade.
- Student reads 3 passages for 1 minute each. Middle score is recorded.
- Goal increases from 20 wpm in grade one to 110 wpm at the end of grade three.
- Research has shown a high correlation between 3rd grade ORF and AIMS.

Dynamic Indicators of Basic Early Literacy Skills, University of Oregon
Cross-Year Box Plot

District: Washington ESD #6 Scope: District-wide Grade: First
Class: All Assessment: Academic Year: 2010-2011



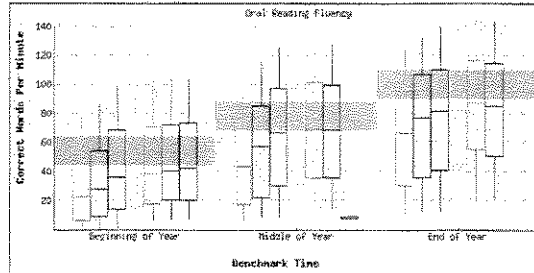
Benchmark Goal: 40 correct words per minute at the end of First Grade.
Students scoring 20 or more in the middle of First Grade are likely to achieve the benchmark goal with effective instruction.

2004-2005* 2005-2006 2006-2007 2007-2008 2008-2009 2009-2010
2010-2011

*two schools

**Dynamic Indicators of Basic Early Literacy Skills, University of Oregon
Cross-Year Box Plot**

District: Washington ESD #6 Scope: District-wide Grade: Second
Class: All Assessment: Academic Year: 2010-2011



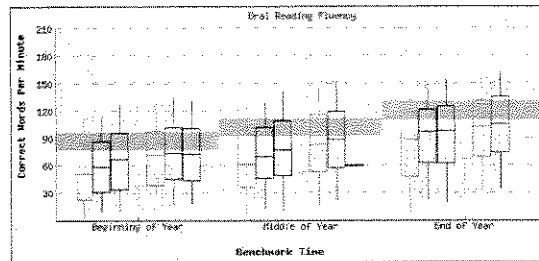
Benchmark Goal: 90 correct words per minute at the end of Second Grade.
Students scoring 44 or more in the beginning of Second Grade are likely to achieve the benchmark goal with effective instruction.
Students scoring 68 or more in the middle of Second Grade are likely to achieve the benchmark goal with effective instruction.

2004-2005* 2005-2006 2006-2007 2007-2008 2008-2009 2009-2010
2010-2011

*two schools

**Dynamic Indicators of Basic Early Literacy Skills, University of Oregon
Cross-Year Box Plot**

District: Washington ESD #6 Scope: District-wide Grade: Third
Class: All Assessment: Academic Year: 2010-2011



Benchmark Goal: 110 correct words per minute at the end of Third Grade.
Students scoring 77 or more in the beginning of Third Grade are likely to achieve the benchmark goal with effective instruction.
Students scoring 92 or more in the middle of Third Grade are likely to achieve the benchmark goal with effective instruction.

2004-2005* 2005-2006 2006-2007 2007-2008 2008-2009 2009-2010
2010-2011

* two schools

Assessment Changes in the 2009-2010 school year

District-wide Reading Assessments:

- K-2 Phonics Screener
- Individual Reading Inventory for grades K-2
- Implementation of complete Reading Comprehension series, Oral Reading Fluency and Writing Assessments for grades 3-6
- Addition of grades 7-8 benchmark assessment
- Addition of writing sample for grades 7-8

Language Arts 3-6

Four benchmark Reading Comprehension AIMS-formatted assessments using Storytown materials were administered. These assessments reflected student performance relative to the content taught in the given themes and data were used to identify concepts and objectives for review, reteaching, intervention, and literacy centers.



Language Arts 3-8

Six-trait writing prompts were utilized to provide data for use in guiding instruction at each grade level.



WRAP (Grades 7 and 8)



- WESD-created Reading Assessment
- New form developed using items and passages from the adopted text
- Aligned to the Arizona Standards
- Blueprinted to the AIMS-DPA
- Used as a diagnostic tool to guide instruction for AIMS rather than as a pre-post measure

Washington Reading Assessment Profile



Test Date:
 School:
 Teacher:
 Grade:

Sample Report

TEACHER REPORT #2 - Strand and Concept Scores

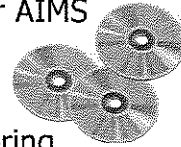
Student's Name	Level	Strand 1 Score (12%)	Concept 4: Vocabulary (7%)	Concept 6: Comp Strategies (15%)	Strand 2 Score (18%)	Concept 1: Elements of Literature (18%)	Strand 3 Score (25%)	Concept 1: Expository Text (16%)	Concept 2: Functional Text (16%)	Concept 3: Persuasive Text (13%)
	7	72%	71%	72%	67%	67%	62%	72%	62%	0%
	7	72%	20%	20%	23%	26%	44%	31%	63%	33%
	7	61%	66%	93%	94%	94%	63%	75%	63%	100%
	7	60%	67%	60%	61%	61%	60%	63%	67%	36%
	7	60%	71%	92%	64%	94%	62%	100%	67%	100%
	7	61%	66%	92%	63%	60%	60%	61%	63%	67%
	7	45%	43%	47%	44%	44%	36%	44%	33%	0%
	7	50%	20%	73%	33%	35%	72%	64%	60%	0%
	7	62%	67%	93%	60%	60%	66%	63%	63%	67%
	7	61%	71%	100%	94%	94%	60%	94%	100%	67%
	7	65%	66%	67%	66%	66%	64%	61%	100%	67%
	7	62%	67%	66%	72%	72%	63%	66%	60%	33%
	7	60%	71%	68%	66%	62%	66%	66%	63%	100%
	7	62%	66%	60%	76%	76%	64%	61%	63%	100%
	7	77%	71%	60%	76%	76%	76%	61%	63%	33%
	7	64%	43%	73%	67%	67%	66%	56%	67%	33%
	7	66%	43%	66%	72%	70%	49%	44%	63%	33%
	7	66%	14%	47%	23%	26%	20%	33%	17%	0%
	7	66%	71%	60%	64%	64%	64%	64%	60%	60%
	7	64%	71%	60%	66%	66%	66%	72%	63%	0%
	7	41%	14%	63%	67%	67%	46%	56%	60%	0%
	7	64%	66%	63%	22%	22%	24%	16%	33%	33%
	7	46%	43%	47%	36%	36%	52%	44%	17%	0%
	7	67%	20%	27%	22%	22%	12%	6%	33%	0%
	7	66%	43%	73%	67%	67%	60%	64%	63%	33%
	Mean	65%	67%	71%	66%	62%	61%	64%	64%	66%

ROADMAP

for school year 2010-2011 ...

Using Data to Improve Instruction

- Schools are provided electronic data files for AIMS and District Assessments
- AIMS and District data from the previous Spring are compiled and re-rostered to the following school year for use by the current teacher
- Continued training by technology trainers on use of sorting and filtering techniques in order to disaggregate and analyze data to plan for instruction



Professional Learning Academy (PLA)

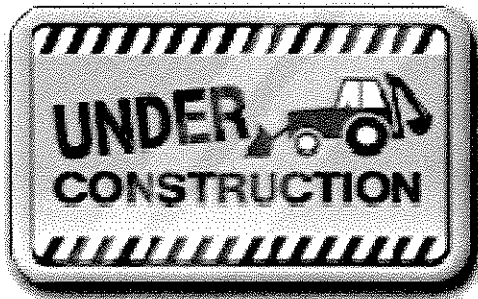
- District data day (July, 2010) "What Do Your Data Say? Over the years, are you making an impact?"
- Continued training on data dialogue strategies



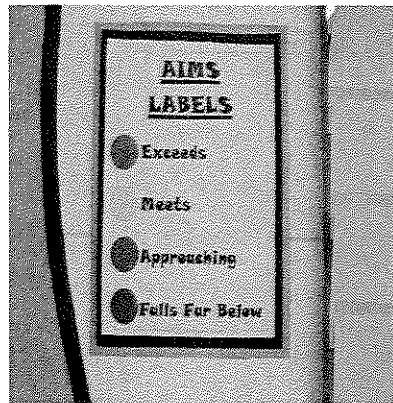
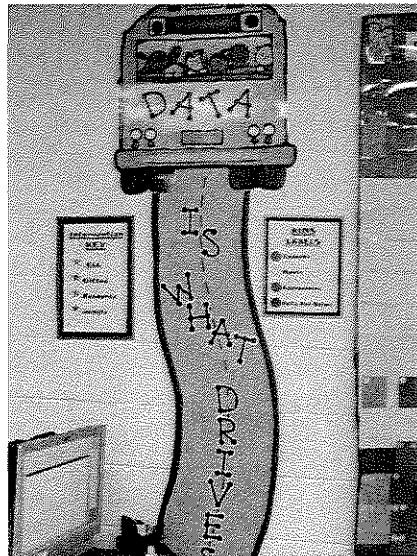
Using Data to Improve Instruction

Data from mathematics and multiple reading assessments are utilized for a variety of purposes by administrators, coaches and teachers, including:

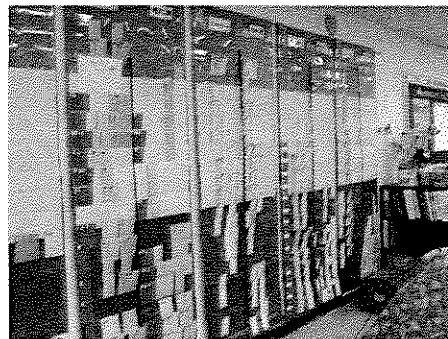
- Improving "Best First Instruction"
- Identifying concepts and objectives for reteaching and for use in literacy centers
- Identifying students for Tier 1, 2, and 3 intervention
- Forming flexible small groups



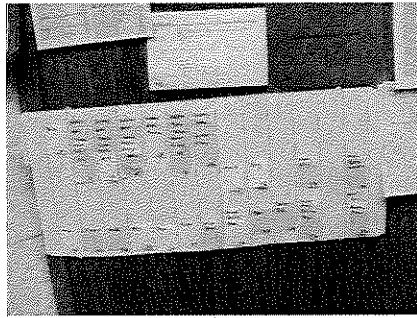
**Data
Walls/Rooms/Displays**



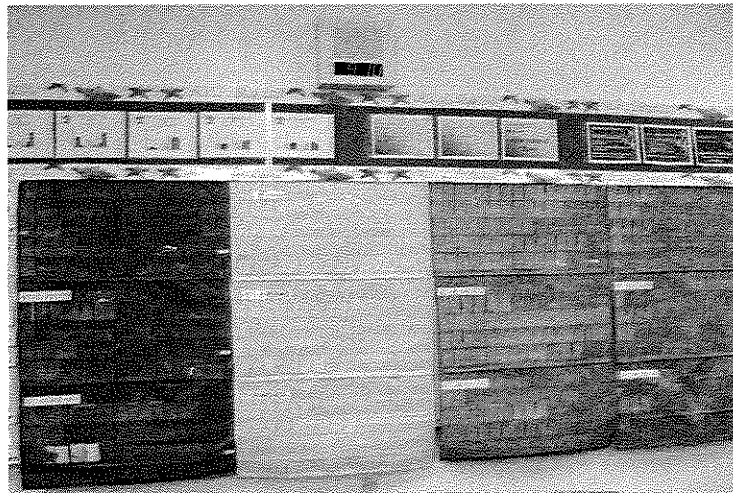
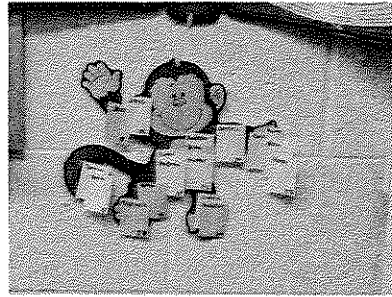
**John
Jacobs
Jungle**



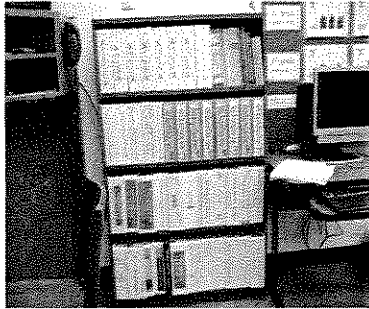
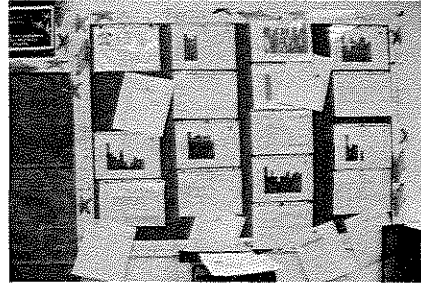
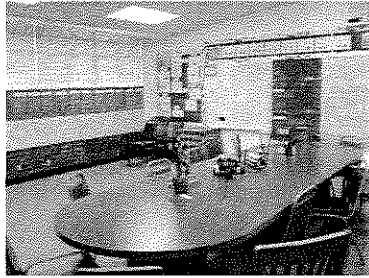
**John
Jacobs
Jungle**



John Jacobs Jungle



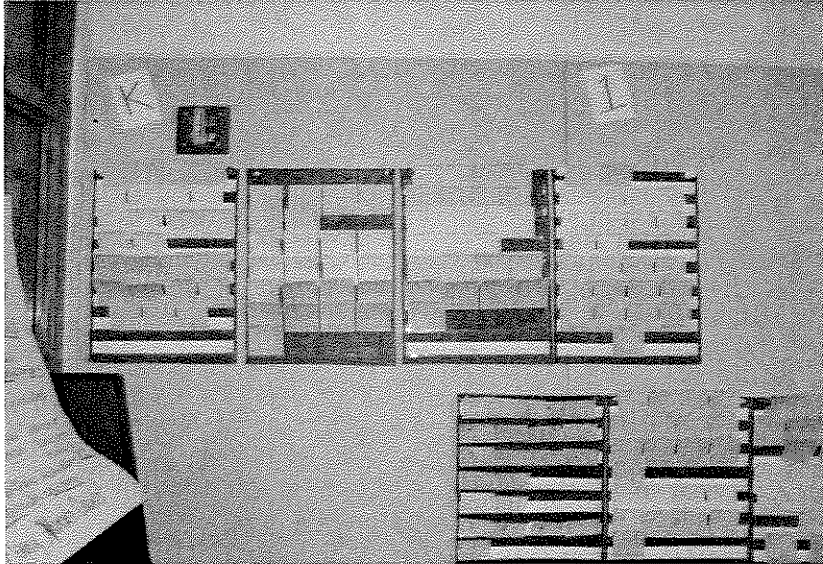
Shaw Butte Data Room



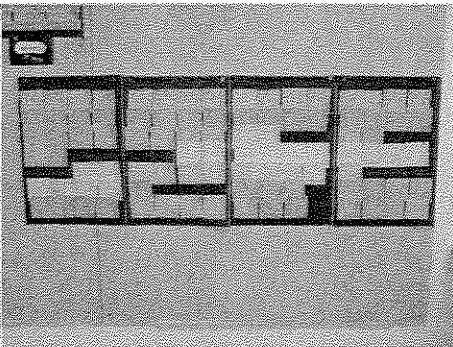
**Shaw Butte
Data Room**



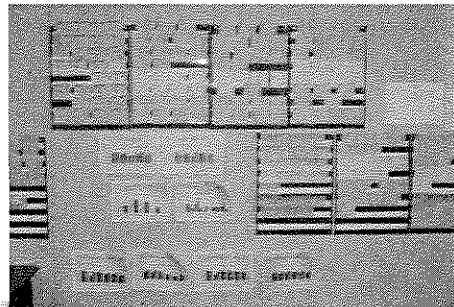
Manzanita Data Library

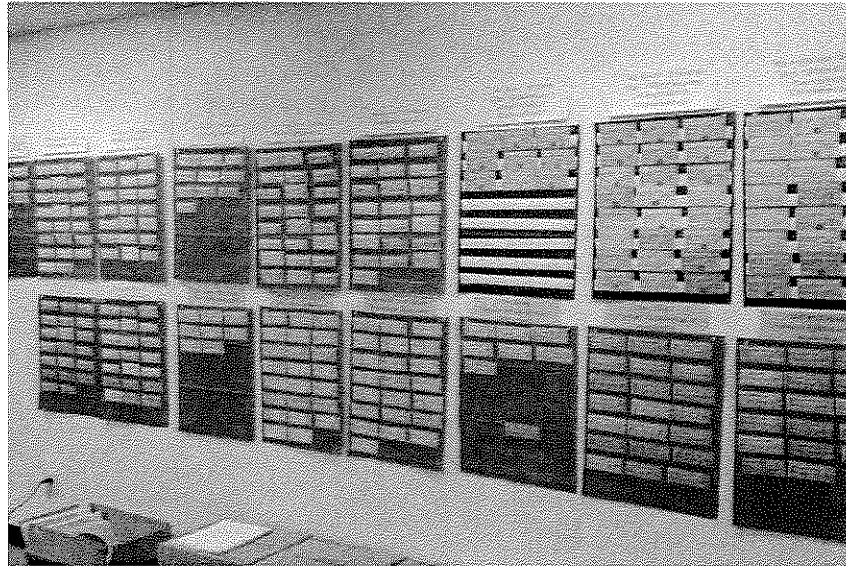


Richard E. Miller Data Wall



**Richard E. Miller
Data Wall**

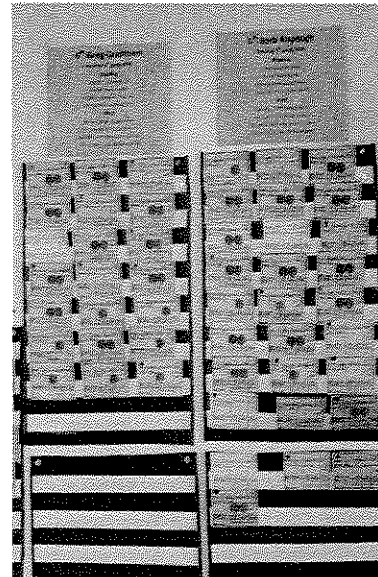


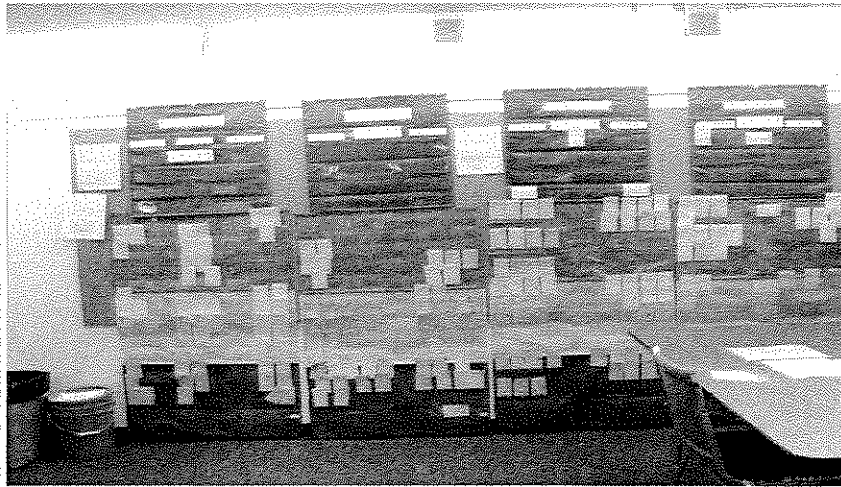


Arroyo Data Room

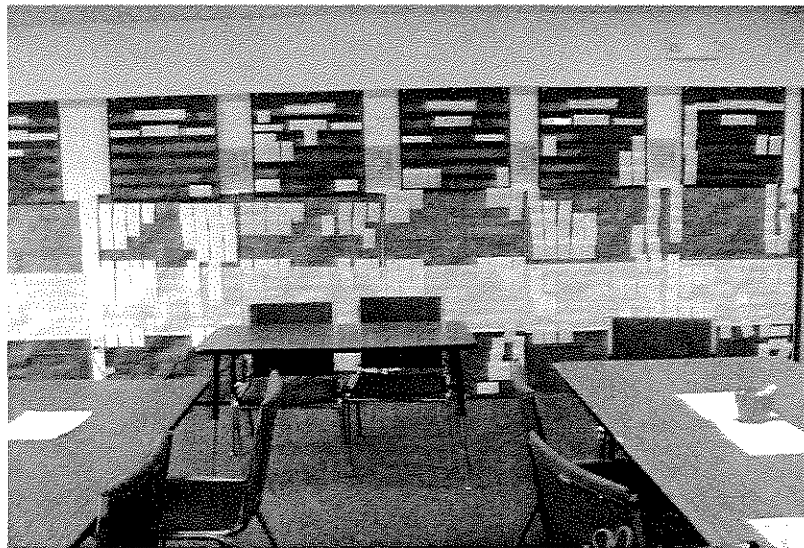


**Arroyo
Data
Room**





Cactus Wren Data Room

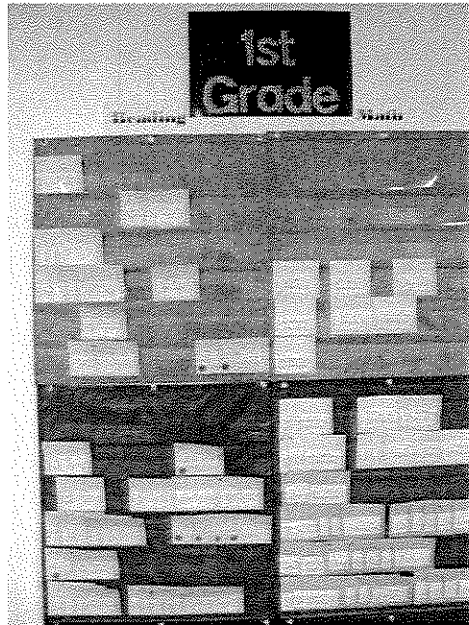


Cactus Wren Data Room

Acacia Data Room



Acacia Data Room



Traveling into 2010-2011...



- Three mathematics benchmark tests-
Pre, Mid-Year, Post
- Individual Reading Inventory
Kindergarten through 3rd grade, and
beyond as needed, A to Z Inventory of
accuracy and comprehension
- Expanded Phonics Screener
- Development of school-level formatives

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> </u>	Action
		<u> </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	January 27, 2011		
AGENDA ITEM:	Truancy Update		
<hr/>			
INITIATED BY:	John Shikany, Emergency Response Coordinator	SUBMITTED BY:	Dr. Lyn Bailey, Assistant Superintendent for Administrative Services
<hr/>		<hr/>	
PRESENTER AT GOVERNING BOARD MEETING:	John Shikany, Emergency Response Coordinator		
<hr/>		<hr/>	
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	BBA,JHB; ARS 15-802, 15-803		
<hr/>			

SUPPORTING DATA

Funding Source: M&O, Civic Center
Budgeted: Yes

In January 2009, Maricopa County Juvenile Courts proposed that the C.U.T.S. truancy program be eliminated in order to help balance the County budget. At that time, the C.U.T.S. program was the only truancy program offered within Maricopa County. The program was underfunded, understaffed and somewhat ineffective. Washington Elementary School District administration proposed creating an in-house truancy department that would conduct home visits with parents, visits with students, make presentations at schools about truancy and assist schools with their attendance problems.

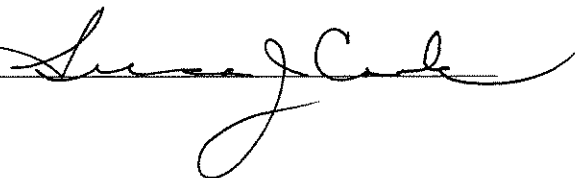
In February 2009, the Truancy Prevention Unit (TPU), comprised of John Shikany, Colin Pierce, and James McPheeters, began accepting referrals from Washington Elementary School District schools. Procedures and referral forms were developed and school staff was informed about the new program.

Following the four-month trial period (February-May 2009), truancy data were gathered and school staff was questioned on the effectiveness of the program and asked for suggestions for improvement. Program changes were made based on the feedback provided, and on May 28, 2009, WESD's truancy prevention plan was presented to the Governing Board. Board members unanimously approved District-wide implementation of the plan, effective for the 2009-2010 school year. Over the 2009 summer months, the truancy information was added to all parent/student

SUMMARY AND RECOMMENDATION

No action required.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IX.B.

handbooks so that all parents would be informed of the District policies and procedures as well as the Arizona Revised Statutes surrounding truancy.

During the 2009-2010 school year, the TPU worked with the Maricopa County Juvenile Court as well as the City of Phoenix Prosecutors Office to enhance the effectiveness of the truancy program. WESD schools made more than 1,300 referrals to the TPU during the 2009-2010 school year, and the TPU conducted almost 3,300 visits with students and parents. The TPU worked with school and District social workers in some cases to assist families in need with procuring appropriate resources to get students to school and keep them there. In some cases CPS was called to assist with issues discovered by the TPU during home visits and/or student interviews.

WESD TPU has been contacted by several school districts around the Valley requesting information on our truancy program. The Arizona Department of Education has also expressed an interest in the WESD truancy program and spent the day with TPU staff on November 23, 2010 to gain more information.

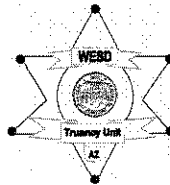
Between August and December 1, 2010, the TPU has received more than 325 referrals and has conducted more than 400 home visits.



Washington Elementary School District Truancy Prevention Unit

Report to the Governing Board
January 27, 2011

Truancy Prevention Unit



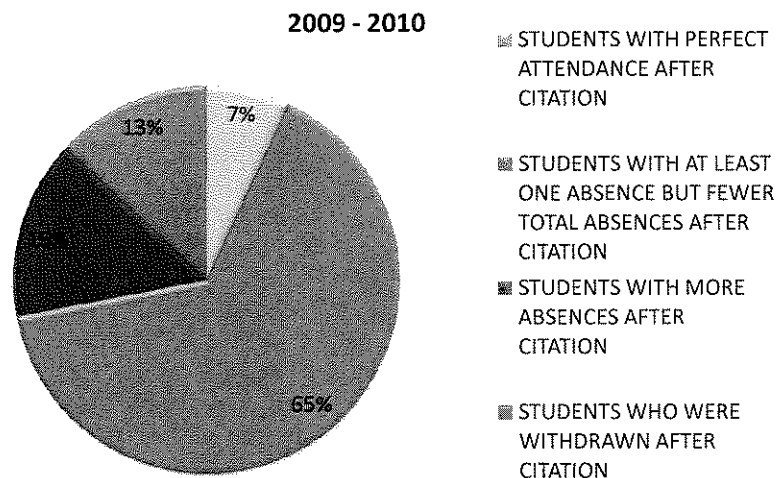
Established February 2009

- Response to announcement that Maricopa County Juvenile Court System may eliminate Court Unified Truancy Suppression (CUTS) program
- Goals and procedures established
- Four-month trial February 2009 – May 2009
- Data gathered/input received from principals and attendance staff
- Implemented District-wide for 2009 – 2010 school year

2009 – 2010 School Year

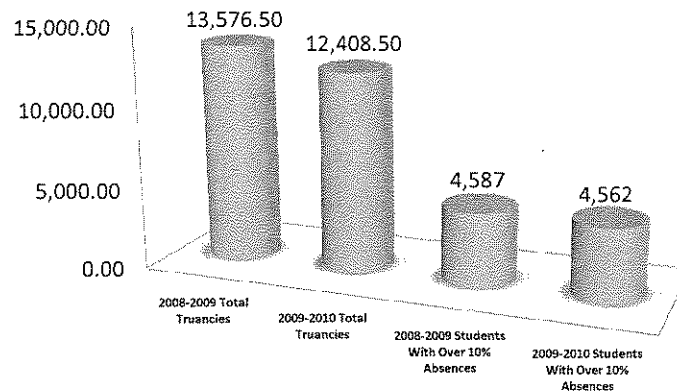
- 31 schools participated
- 1,302 referrals received by the truancy unit
- 946 students referred
- 3,295 home visits completed by truancy unit
- 146 citations issued
 - 108 student citations
 - 38 parent citations

Student Truancy Behavior After Citation



Two Year Truancy Comparison

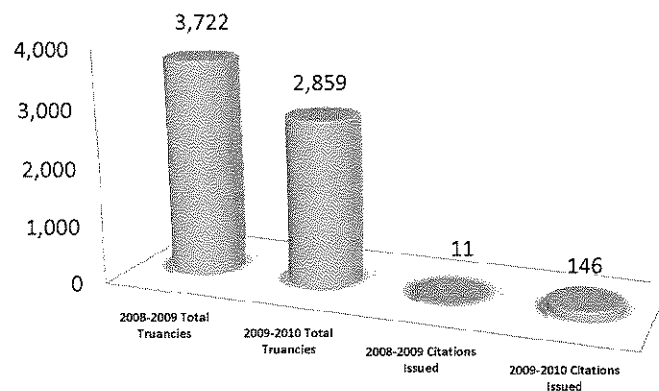
Elementary and K-8 Schools



Figures indicate an 8.7% drop in total truancies and a .6% reduction in the number of students with more than 18 absences

Two Year Truancy Comparison

Middle Schools



Figures indicate a 23.2% reduction in total truancies and a 500% increase in the number of citations issued

2010 – 2011 School Year

- **August 9, 2010 to January 1, 2010**
 - 539 Referrals
 - 646 Home visits
- **ADE officials have requested information on truancy program and to ride along with TPU**
- **Several school districts have expressed interest in the truancy program**

Questions?

